

Accompanying documents in case of container transport to CIS

Based on governments' instructions all freight- and accompanying documents are strictly checked by CIS-authorities while borderpassing (Transit-rsp. Import declaration)

Every case of irregularity, non-plausibility or missing details or documents is producing delays and additional costs and work.

Because of this it is very important that exporters have exact knowledge about import- and transitregulations and that they obey these.

Please consider that finally freightpaying clients are responsible for observance of these regulations.

We wish that your transports furthermore will reach their final destination in time and without complications.

Because of this we present a checklist to allow you to study yourselves whether all conditions for transportation are completed.

Following information is representing our actual knowledge concerning conditions required from CIS-authorities. These can be changed within short time. Because of this we are not able to guarantee for them. Please also contact responsible chamber of commerce and/or consulates.

Please observe following points exactly.

Accompanying documents per container

- Per each container a commercial invoice or similar documents (Commercial contract) with clear information showing commercial conditions and description of cargo – more details see below.
- Even in case of “Humanitarian aid” or “Diplomatic cargo” or “removal goods” detailed list like required in case of commercial invoices with detailed shown prices is necessary.
- Depending from kind of cargo certificate of analysis, health certificate, permissions from government authorities (Belorussian ministry for environment, Russian ministry of environment, Russian nuclear affairs, Ukrainian ministry of international commercial affairs rsp. for environment or nuclear affairs etc.)
- Import. rsp. transit-licences and permissions for concerned cargo(for example refrigerators, spray cans, air-conditioners, tires, alcohol, tobacco etc.)
- Deposit documents for cargo and transit routes concerned (for example Ukraine, Kazakhstan)

- Veterinary certificates and import-transitpermissions for all animal products and animal by products.
- Phytosanitarian certificates for product origin from plants.
- Permission documents or permission references in case of transport with dangerous goods
- Confirmation of acceptance from station chief in case of transport to CIS-station not officially allowed for container traffic.

In commercial invoices / Commercial contracts following details are absolutely important and indications are absolutely necessary:

- Per each container separate commercial invoice / Contract
- In Russian, German or English language or with attached Russian Translation.
- Documents must be good readable and show following information:
 1. Container-no.
 2. Exact description and complete postal address of sender and receiver and contact person with communication data.
 3. No. and date of commercial contract
 4. In case of transport to Russia : OKPO-code of receiver(8 figures = code based on "Russian classification of enterprises and organizations" and INN-code (10 figures = identification No. of taxpayer)
 5. Production date of goods
 6. Conditions of delivery (Incoterms)
 7. Kind of packing material (Colli, box, bottle, can etc.) and eventually additional packing (for example 10 pallets with 12 boxes per each etc.)
 8. Number of pieces per packing, in case of pots detailed volume (for example : 20 Pallets x 20 boxes x 10 bottles = 4000 bottles per 0,7l)
 9. Alcoholic content in case of alcoholic cargo.
 10. In case of motorcars, volume of motor, motor no, chassis-no.
 11. In case of motors: volume of motor, motor-no.
 12. In case of tiles or pavement indication of square meters.
 13. Single price and single weight per package unit.
 14. Total price
 15. Gross and Net weight of content of container
 16. NCM-code (Min. 6 figures) per kind of cargo rsp. TNWED-code (-CIS-customs-tariff-code)
 17. Description of cargo as definition in NCM.-list in Russian or German or English or with attached Russian translation.
 18. Excise-no's, series and amount (in case of excise goods)
 19. Amount of invoice in DEM, USD of CHF only.

- In case packing list(s) are attached to commercial invoices they have to show :
 1. NCM-code per kind of cargo
 2. Description of cargo as shown in NCM-list
 3. Weight per Colli resp. package unit
 4. Total weight

We recommend urgently to establish such invoices/contracts/packing-lists tabulated. This eases and accelerates border procedures.

Important:

In all documents attached to transport-documents specification have to be identical and suitable and good readable. Every case of difference or unclear entries will produce delays and exact and expeditive (cost & time) controls of cargo by customs authorities.

Thank you for your kind consideration.